

Working
Art Space
Sheffield

ANNUAL REPORT FY2020

President's Annual Report 2019-2020

(Includes Treasurer's Annual Report)



Proposal for the Sheffield Arts Centre Development

Written by
Glenn Ireland
(President & Acting Treasurer)

President's Overview

This is my third President's Report since being elected in November 2018. It includes the Treasurer's Report in my capacity as acting Treasurer.

This year began with the arrival of the COVID-19 Pandemic to our shores. This forced us to close both of our galleries to the public. In July we opened the Albert Gallery for members only, whilst we only opened the Pioneer for 3 days per week.

Just before the virus hit, we splashed out on a new Printing Press to the delight of our Printing Group.

Unfortunately, it arrived at about the same time as the virus and the group were not able to use it until we were allowed to reopen the Albert Gallery to members only.

I would like to thank the members of the Executive Committee for the excellent support and assistance they have provided over the past year. I would also like to thank the extended committee for their contribution to the smooth running of the organisation, and to members who accepted other administrative roles, without which we would not be able to function.

Committee

Executive Committee

President	Glenn Ireland
Vice President	Annie Willock
Treasurer	Glenn Ireland (Acting)
Minutes Secretary	Nita Pountney
Council Representative	Nicole Meijer

Extended Committee

Fereleth Lee	Alicia Swiderski
Lindsay Gardam	Bronwen Lee
Fay Warren	Raewyn Collisson

Other Roles

Publicity Officer	Glenn Ireland
Roster Officer	Julie Hargreaves
Purchasing Consumables	Chris Scott
Purchasing Stationery	Glenn Ireland
Workshop Coordinator	Lindsay Gardam (Acting)
Member Database	Glenn Ireland
Poster Distribution	Lindsay Gardam
Email Administrator	Glenn Ireland
Roster Posting	Ferri Lee
Website Administration	Glenn Ireland
Contact List Distribution	Glenn Ireland
Featured Artist Coordinator	Lindsay Gardam
Kiln Officer	Gillian Robnik, Fay Warren
Assistant Treasurer	Nicole Meijer

Sheffield Arts Centre Representatives	Ferri Lee, Nita Pountney (Treasurer), Glenn Ireland (proxy)
---------------------------------------	---

Glenn would like to thank Joanne Easton for her excellent Service over the past few years and for her leadership and mentorship in all aspects of our business.

Glenn would also like to extend a special thank you to Ric Easton for his work in updating our Accounting System software. His assistance is greatly appreciated.

Thank you both very much!!!

The Year in Review

Our first challenge for 2019 was the closure of the Commonwealth Bank's Sheffield Branch, necessitating a change of Banks to the Bendigo Bank.

Our next hurdle was the resignation of our Treasurer, Jo Easton in early August. Jo is a long-standing member of WASS and had held many roles over the years, including that of President. Her experience will be sorely missed.

Glenn took over the position of acting treasurer alongside his position as President, a position he still holds today.

Next, we had to deal with a dispute over the refurbishment of the ageing Drill Hall Mural which is mounted on the Albert Gallery. After much negotiating between WASS, the Council and the original Artists and a report from Sheffield Inc it was decided in December to allow minor repairs to be conducted by Sheffield Inc and for the mural to be decommissioned and replaced within two years.

We then had experienced some vandalism to our mosaic pathway and to the bollard at the entrance to King George V park which necessitated repairs by our members.

In October we decided to move our Featured Artist Exhibition from the Albert to the Pioneer Gallery to take advantage of the higher visitor numbers. To achieve this, we purchased a Mobile Screen to add more hanging space to this venue.

Last November we held our usual Annual General Meeting and appointed the new committee and account signatories.

In December, a new account at the Bendigo Bank was opened in the name of WASS using the Council's ABN number and the approved signatories were granted access to this account.

The Sheffield Arts Centre Committee was created, and Council commissioned a firm of Architects to develop a Master Plan. This was to be a 5-Phase project considering the needs of WASS, Sheffield Inc and Kentish ACT. (Mural Fest). Nita and Ferri were appointed to the committee with Glenn as backup. Nita was also elected as Treasurer at a later meeting.

In November, two Kiln Officers (Gillian and Fay) were appointed to support new users of the kiln

and to ensure members' works are adequately marked and kiln use paid for.

The Printers Group requested that WASS purchase a Printing Press for the group to replace the one they were currently using. (Jane Lemon's press) A suitable press was sourced and purchased in February from Victoria with Annie and Bart kindly picking it up from the supplier and delivering it to the Albert Gallery in April.

Glenn purchased a new laptop computer with MS Office software installed to be loaned to Ric Easton to help him troubleshoot issues with our accounting software which is based on spreadsheets designed by Ric. This computer will eventually replace the old computer and will be located at the new Sheffield Arts Centre.

All WASS's funds were finally transferred to our new account at the Bendigo Bank allowing us to discontinue the two previous accounts at the Bendigo and Commonwealth Banks.

In February, the COVID-19 pandemic struck forcing us to close our galleries on the 26th March till further notice.

We had a break-in at the Albert Gallery with the back window being broken. Nothing appeared to have been stolen or damaged, but it was reported to the Police. It has since been repaired by Council.

Council has applied for funding (available under the COVID-19 stimulus package) to complete the Sheffield Arts Centre in one go rather than in stages. The SAC Committee met a few times to contribute to some cost savings as part of this process.

In June it was decided that we should open the Albert Gallery for Members Only. This required the Executive Committee to submit a COVID Safe plan to Council as required by the Tasmanian Government.

The required cleaning and disinfectant products were purchased and placed in the Gallery to allow members to comply with health and safety requirements. The Gallery was opened to members from 11th June with Glenn, Ferri, Fay and Nita appointed as supervisors to ensure OH&S protocols are adhered to.

Exhibition & Workshops for the Year

Month	Exhibition	Workshop
July 19	Nature Rules (Robert Gower)	
Aug 19	Nature's Palette (Michell Smith)	
Sep 19	Nature's Palette (Michell Smith)	Basic Mosaics (Alicia, Nita)
Oct 19	Jacobean (Olga Robinson)	Basic Mosaics (Alicia, Nita)
Nov 19	Portrait Parade (Joint exhibition)	
Dec 19	Faces of Africa (Ferri)	
Jan 20	Robins, Wrens, Raptors (Brad) Rococo ceramics (Fiona Wallace)	
Feb 20	Blue Moods (Nita) Memories Linger (Gillian)	Creative Crafters (U3A) Mosaics (Nita)
Mar 20	Trial and Error (Printing Group) Suspended During COVID-19	Creative Crafters (U3A) Mini-workshop (Printing Group)
Apr 20	Suspended During COVID-19	Creative Crafters (U3A) Mosaics (Nita)
May 20	Suspended During COVID-19	
Jun 20	Suspended During COVID-19	

Sales Overview

Sales were a little lower than last year, largely due to the closure of our galleries from the end of March onwards. As a result, Artist's payments were down also. Most other incomes and expenses were in line with expectations.

The large sums in the miscellaneous category (Receipts and Expenses) are largely due to the transfer of funds between our various bank accounts. We began the year with two accounts; our main one at the Commonwealth Bank; and a second one at the Bendigo Bank (in TRAK's name) created due to the imminent closure of the Commonwealth Bank in Sheffield.

Later in the year we transferred all our funds from the Commonwealth to the TRAK Bendigo account.

Later we created a new Bendigo account in the name of Working Art Space Sheffield (using the Council's ABN) and transferred all our funds into this account. We finished the year with just one account at the Bendigo Bank.

NOTE: The \$6,000+ of purchases during the year were largely made up by the purchase of the Portable Partition and the Printing Press.

WORKING ART SPACE SHEFFIELD TREASURER'S ANNUAL REPORT 2019-20

	Cm	Bendigo	
Opening Balance	9711.09	180.00	9,891.09
Add Receipts	Albert	Pioneer	
Artwork Sales - Cash	2,508.45	9,307.35	11,815.80
Artwork Sales - EFT	1,134.00	12,968.15	14,102.15
Other Sales			80.00
Membership (Cash+EFT)			960.00
Donations			-
WAS Hire			-
Grants			1,850.00
Kiln Use			125.00
Miscellaneous			24,263.50
			53,196.45

Less Expenses

Artists' Payments		22,429.50	
Electricity (AG)		1,798.60	
Electricity (PG)		1,201.31	
Petty Cash		345.20	
Advertising & Promotions		-	
Fees & Licences		54.44	
Merchant Fees		539.96	
Insurance		600.60	
Purchases		6,486.29	
Printing, Packaging & Stationery		599.73	
Prizes		200.00	
Art Materials		337.07	
Catering		73.40	
Water & Sewerage		-	
Miscellaneous		24,295.09	
		58,961.19	

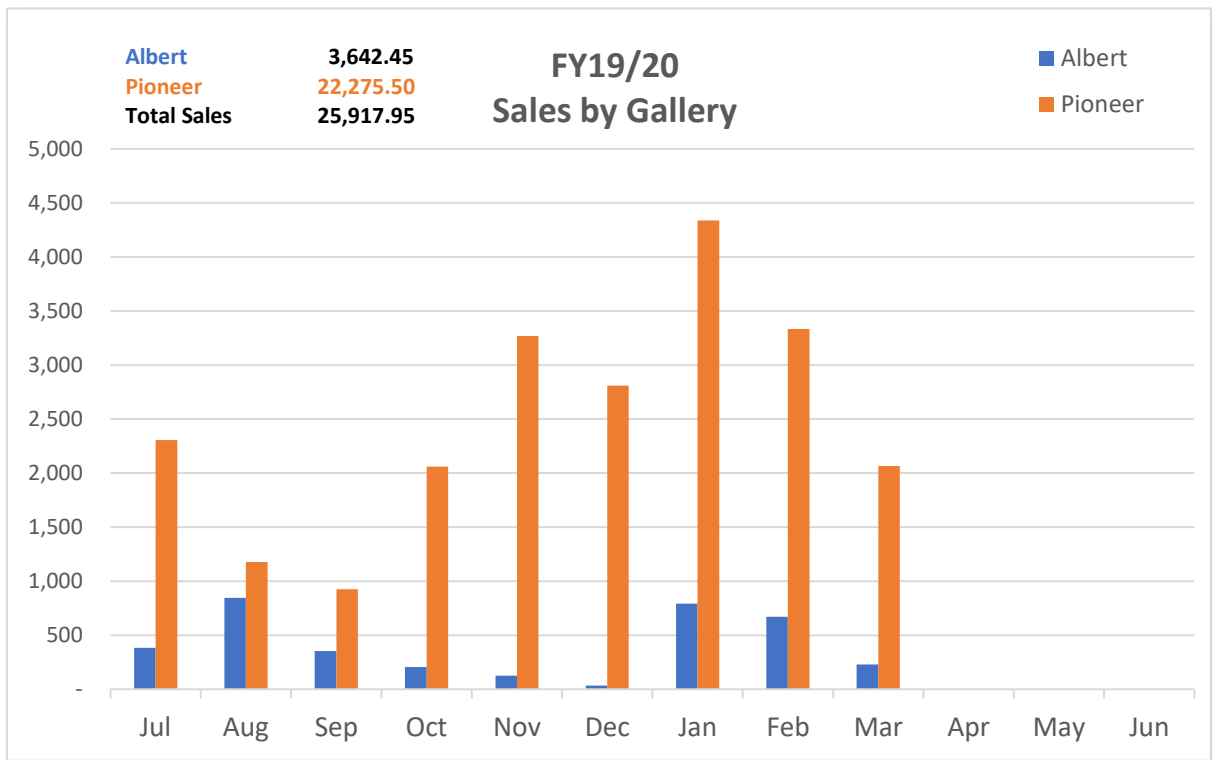
Galleries Closed from 26th March COVID-19

Closing Balance	30-Jun-20 Closing Balance Bendigo	4,126.35
------------------------	-----------------------------------	-----------------

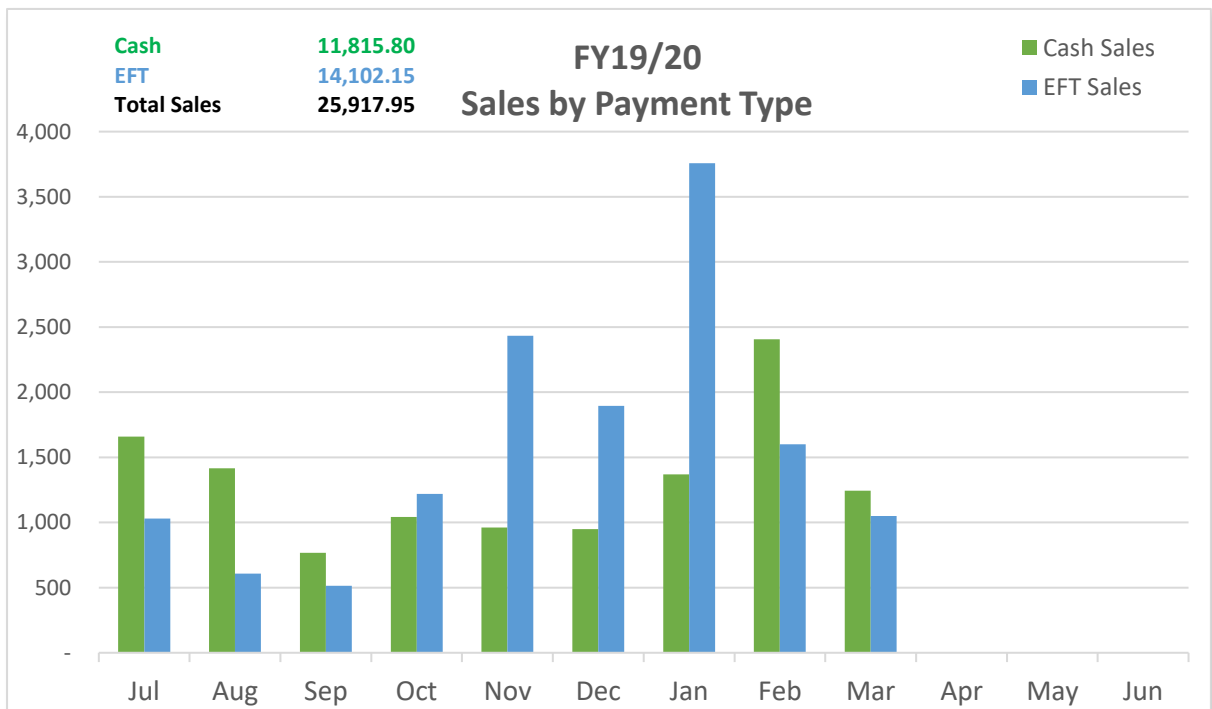
Annual Summary	WASS Sales and Artist Payments for the year		
	Albert	Pioneer	TOTAL
Annual Artwork Sales	3,642.45	22,275.50	25,917.95
Annual Payments to Artists (includes unrepresented cheques)			22,429.50
Annual Commission Received (Incl GST)			3,488.45
Commission as percentage of sales			13.46%
Unrepresented Cheques			
4, 12, 13, 17, 19, 20, 22			243.75

Annual Sales FY19-20

Annual Sales by Gallery

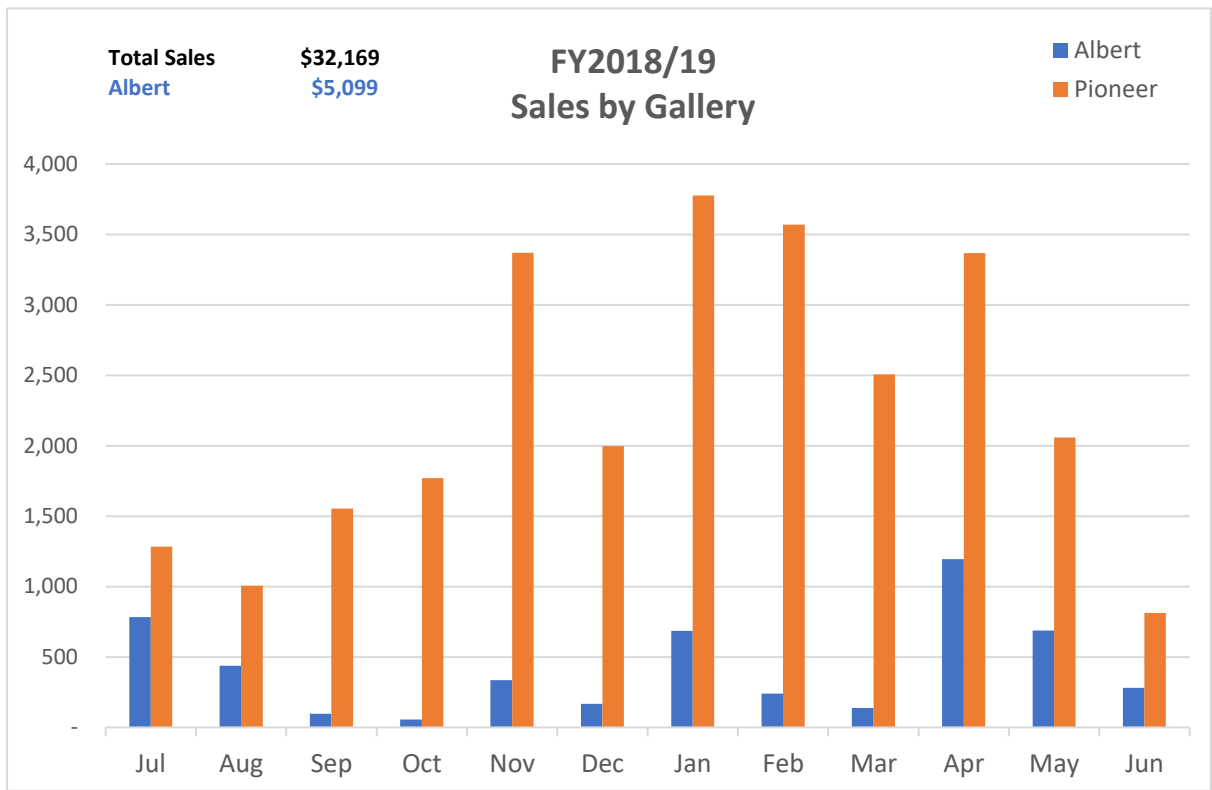


Annual Sales by Payment Type

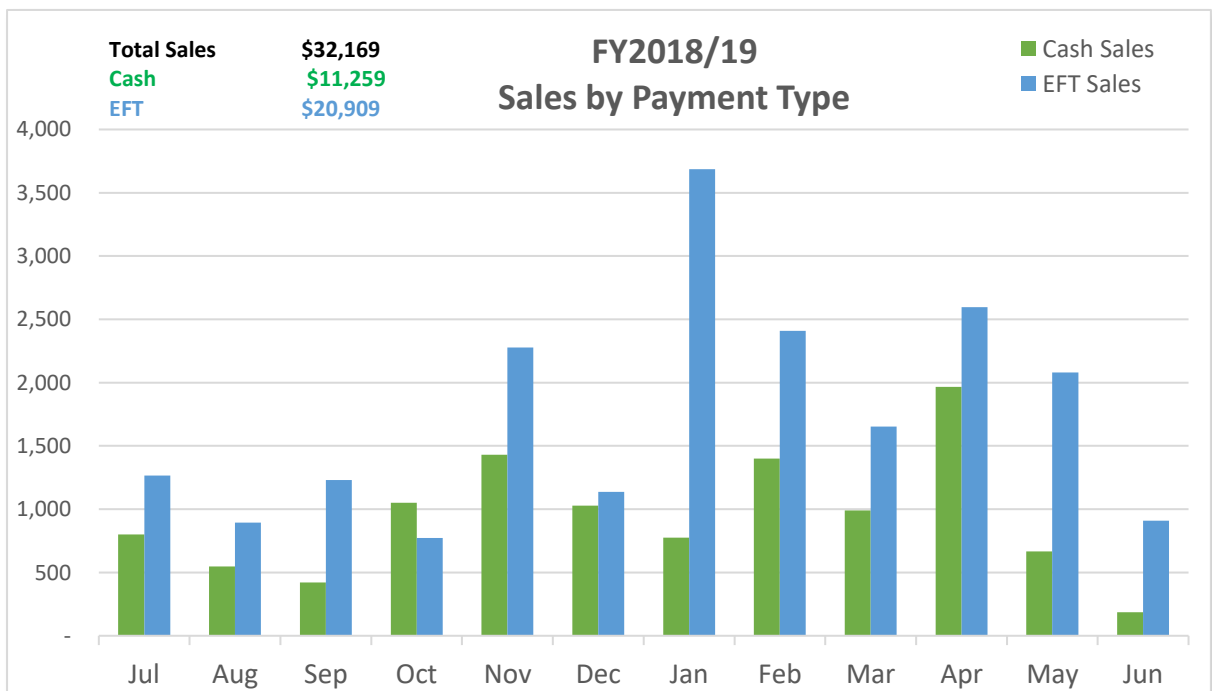


Annual Sales FY18-19

Annual Sales by Gallery

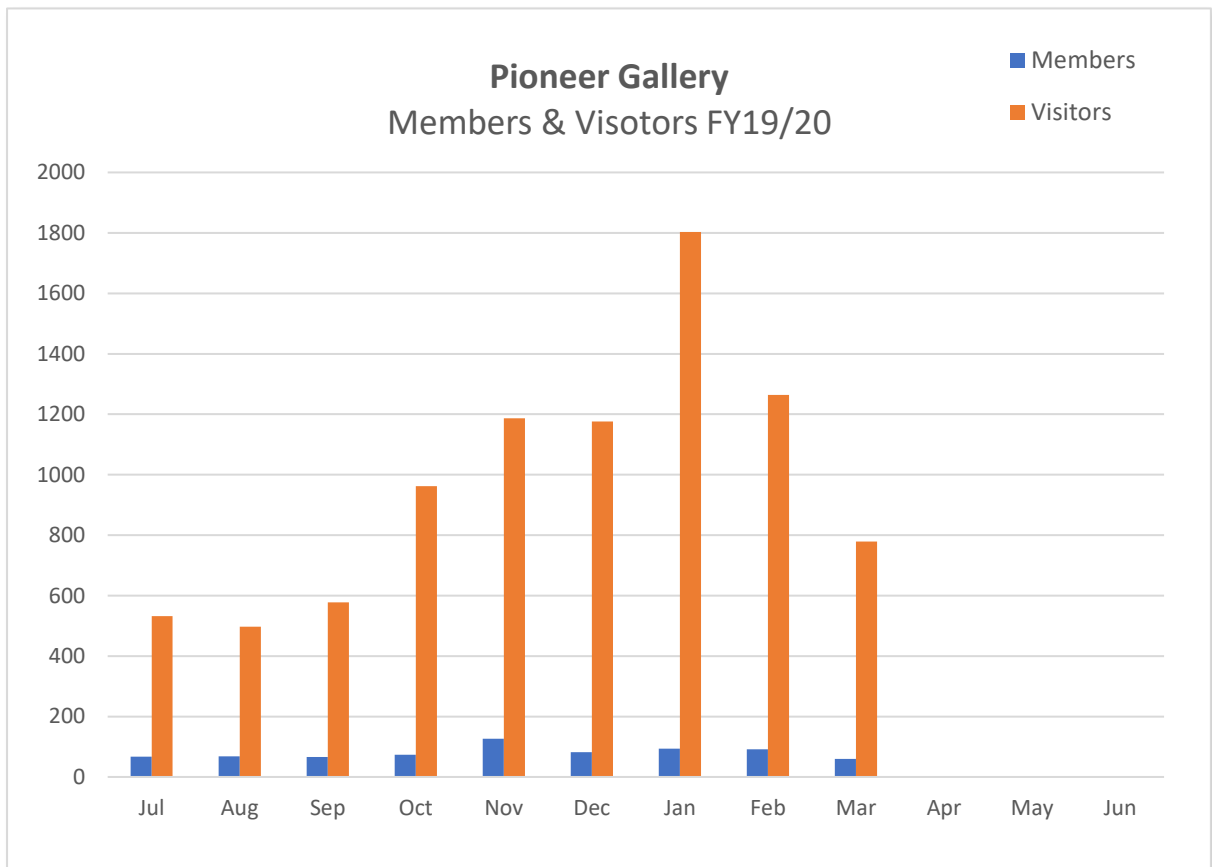


Annual Sales by Payment Type

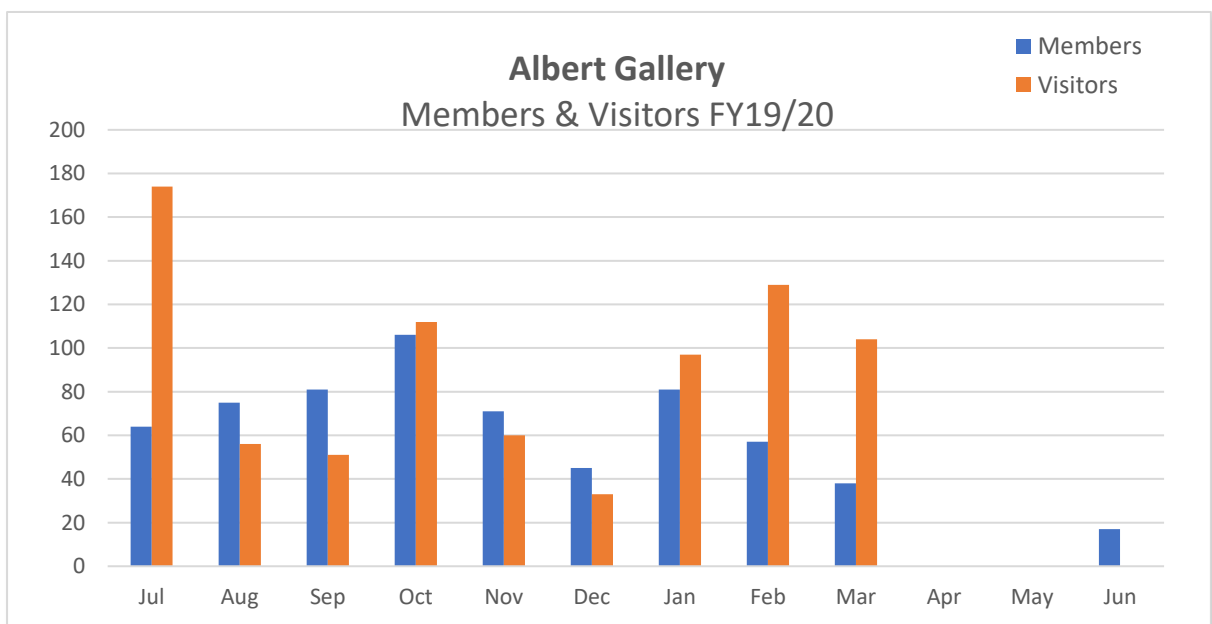


Visitor Numbers FY19-20

Visitor Numbers Pioneer Gallery

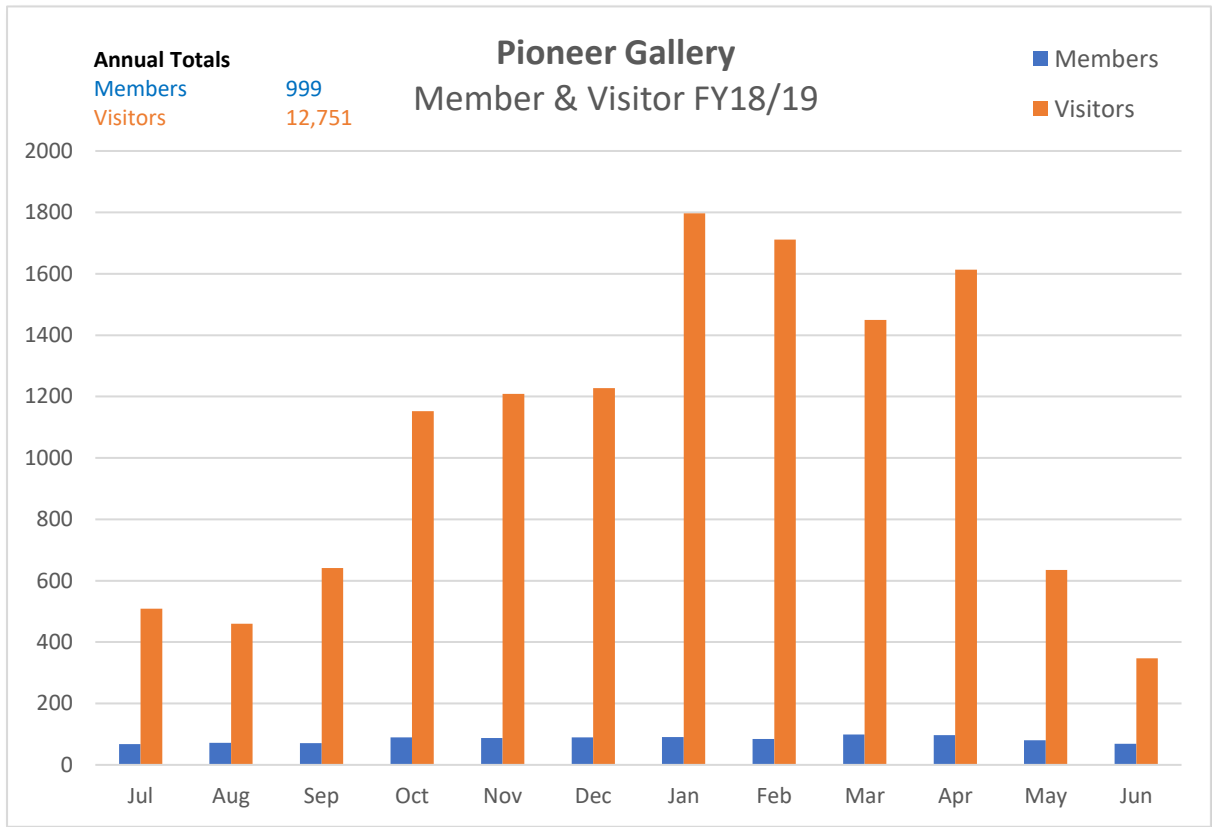


Visitor Numbers Albert Gallery

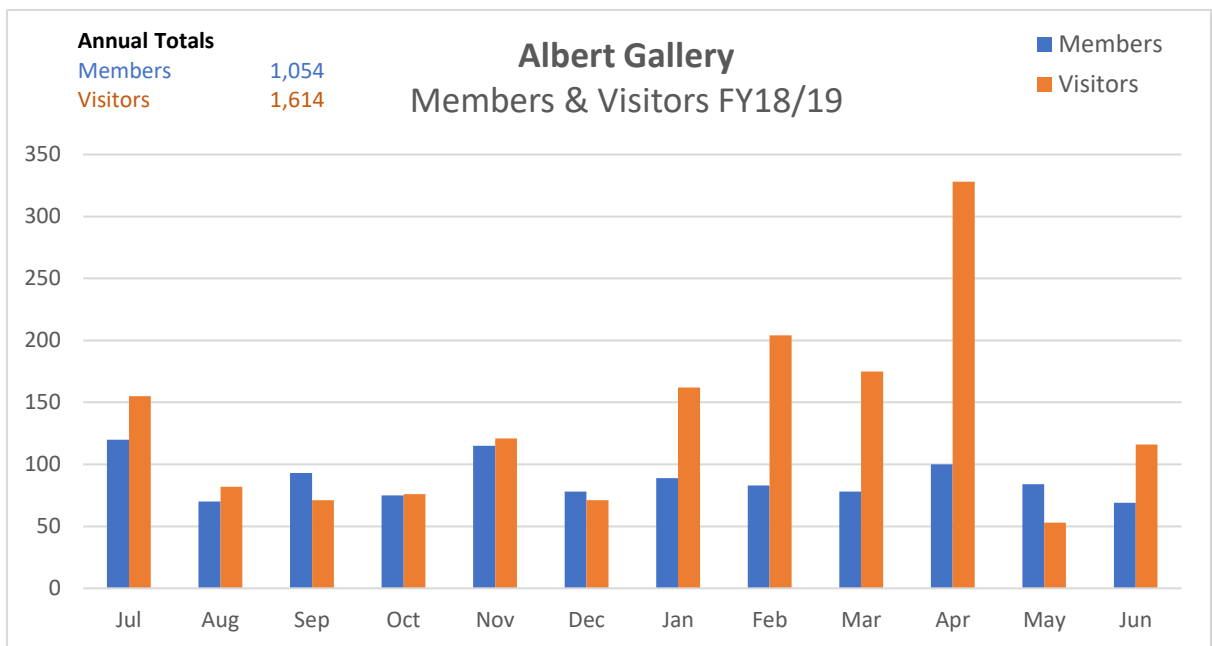


Visitor Numbers FY18-19

Visitor Numbers Pioneer Gallery



Visitor Numbers Albert Gallery



Working
Art Space
Sheffield

